

**3.0-Liter Settlement Claims Program  
Trade-In Checklist**

Below is a list of items that you are required to bring to your closing appointment.

If you have any questions, please call us at 1-844-98-CLAIM.

**Reminder:** You must complete your trade-in on the same date of your closing appointment. To insure that you are able to complete your trade-in as scheduled, please contact the dealership as soon as possible to discuss what vehicles are available to apply the credit towards or to place an order for a vehicle. If you are unable to complete your trade-in on the date of your appointment, you will need to reschedule the closing to a date when your trade-in can be completed. The final trade-in credit to you will depend on the mileage on your vehicle at the time of the appointment.

<b><u>PLEASE BRING THE FOLLOWING ITEMS TO YOUR CLOSING</u></b>	
<input type="checkbox"/>	<p><b>Government Issued Photo ID for Each Listed Owner</b></p> <p>If you filed this claim on behalf of another individual, please bring your Photo ID as well as a legible copy of the individual's Photo ID.</p> <p>If there is more than one Owner, all Owners must be present at the closing appointment <u>or</u> you will need to bring a legible copy of a Photo ID for each Owner.</p>
<input type="checkbox"/>	<p><b>Government Issued Photo ID for Each Listed Titleholder, if applicable</b></p> <p>If any name(s) on the title is different than the name(s) of the Owner(s), you will need to bring a legible copy of a Photo ID for each individual whose name appears on the title. <u>This is not necessary if the additional listed Titleholder is your lender.</u></p>
<input type="checkbox"/>	<p><b>3.0-Liter TDI Vehicle whose VIN Matches the VIN Associated with Your Claim</b></p> <p>Remember that the vehicle must be driven under its own 3.0-liter engine power in order to complete the Trade-In.</p>
<input type="checkbox"/>	<p><b>Transferable Title, if applicable</b></p> <p>If you possess the title to your vehicle, you must bring the <u>original</u> title to your closing.</p>
<input type="checkbox"/>	<p><b>All Keys and Key FOBs</b></p>
<input type="checkbox"/>	<p><b>Remove Personal Items</b></p> <p>As a reminder, please remove all personal items from the vehicle before the closing appointment. Personal items may include: phone chargers, toll transponders (such as EZPass), garage door openers, third-party navigation systems (such as Garmin) and car seats. <u>Once the closing appointment is completed, the vehicle will be transported and Volkswagen will be unable to access the vehicle to obtain personal items.</u></p>