

**3.0-Liter Settlement Claims Program
Lease Termination Checklist**

Below is a list of items that you are required to bring to your closing appointment.

If you have any questions, please call us at 1-844-98-CLAIM.

Please note that your vehicle will be subject to an end-of-lease inspection in accordance with the terms of your Lease Agreement. You will be responsible for any fees for excess mileage (beyond the total mileage allowed under the full term of the lease contract and not a pro-rated total mileage), wear and use, and any late payments and related fees, or costs associated with personal property tax, tickets, tolls or any other assessments owed per the terms of your Lease Agreement. You should continue to make any payments on your lease during this period. Volkswagen will not be responsible for any late payments or penalties associated with failure to make lease payments.

<u>PLEASE BRING THE FOLLOWING ITEMS TO YOUR CLOSING</u>	
<input type="checkbox"/>	<p>Government Issued Photo ID for Each Lessee</p> <p>If you filed this claim on behalf of another individual, please bring your Photo ID as well as a legible copy of the individual's Photo ID.</p> <p>If there is more than one Lessee, all Lessees must be present at the closing appointment <u>or</u> you will need to bring a legible copy of a Photo ID for each Lessee.</p>
<input type="checkbox"/>	<p>Notarized Power of Attorney for Leaseholder(s), if applicable</p> <p>If each Lessee cannot be present at the closing appointment, you will need to bring a <u>notarized</u> Power of Attorney demonstrating that the Lessee(s) has granted you authority to transact the Early Lease Termination on his or her behalf. A copy of a Power of Attorney Form can be found www.vwcourtsettlement.com under "Documents".</p>
<input type="checkbox"/>	<p>3.0-Liter TDI Vehicle whose VIN Matches the VIN Associated with Your Claim</p> <p>Remember that the vehicle must be driven under its own 3.0-liter engine power in order to complete the Early Lease Termination.</p>
<input type="checkbox"/>	<p>All Keys and Key FOBs</p>
<input type="checkbox"/>	<p>Remove Personal Items</p> <p>As a reminder, please remove all personal items from the vehicle before the closing appointment. Personal items may include: phone chargers, toll transponders (such as EZPass), garage door openers, third-party navigation systems (such as Garmin) and car seats. <u>Once the closing appointment is completed, the vehicle will be transported and Volkswagen will be unable to access the vehicle to obtain personal items.</u></p>